

Information Sheet

(Please print in BLOCK LETTERS)

Property Address: _____

Plan No. _____ Lot No. or Unit No. _____

Owner: Title(s): Mr Mrs Ms Miss Other: _____

Surname(s): _____

Given Name(s): _____

(If applicable) Company Name: _____

Address: _____

Suburb: _____ Postcode: _____

Phone: (Work) _____ Home: _____

Mobile: _____

Email: _____

Postal Address (If different from above): _____

Suburb: _____ Postcode: _____

Is the unit to be owner occupied? Yes No

If **not** please fill out the below:

Managing Agent Name: _____

Address: _____

Suburb: _____ Postcode: _____

Phone: _____

Email: _____

(Please make a selection by marking a tick to both Correspondence and Levies choices)

Correspondence to: Email owner And/Or Agent Or Postal Address

Levies (Fee Notice) to: Email owner And/Or Agent Or Postal Address

**By selecting email for correspondences and/or levy notices, you hereby authorize AUSTRALIAN BODY CORPORATE to treat your email address as being the address for service of notices and other correspondence to the extent permitted by law and acknowledge that any such notice or correspondence sent to your email address shall be deemed duly served upon you and accept responsibility for keeping AUSTRALIAN BODY CORPORATE informed as to changes to your email address or any other contact details.*

Owner Signature: _____ Date: _____

Please return the completed form via email to admin@ausbodycorp.com.au